

Webmaster Flowchart

Have a website-related need? You've come to the right flowchart. Start by picking a path.

Need a new section. page on ahs.uic.edu?

You have a new degree/certificate program, concentration, external event, idea to reach prospective students, or clinical or community service.

Need to make updates to an existing page on ahs.uic.edu?

Update or correct content, dates, courses, points of pride or other information already published on the AHS website.

Need a new website?

Your new or current research lab/project has a funding requirement, needs to recruit participants, disseminate resources or services to the general public, etc.

Contact the webmaster They will set up an initial intake

meeting to assess your needs.

Need to update your profile on ahs.uic.edu? You have new title or photo or any other changes to your profile.

Visit styleguide.ahs.uic. edu/ahs-profile for stepby-step instructions If you experience issues,

contact the webmaster.

Contact your department content manager

They will gather content from you, suggest sample content, or organize a meeting with the webmaster. If it is a simple update, they will do it themselves.

Content manager will contact webmaster All new pages on the AHS site should be

created by the webmaster.

AHS style guide: styleguide.ahs.uic.edu/ahs-profile Designed to maintain a consistency in style and tone across all AHS web and digital assets.

Content Managers

Content managers serve as your primary contact for website-related needs and are responsible for maintaining department website content clear and accurate.

BHIS Alyssa Nelson alyssan@uic.edu 312-996-7337

DHD Maura Zigmont mzigmont@uic.edu 312-413-9636

OT Maria Larson mlarso1@uic.edu 312-413-0124

PT Charisse Neely cneely5@uic.edu 312-996-2411

KN Juan Gonzalez igonza13@uic.edu 312-996-8055

RS undergrad Jennifer Wescott iwesco2@uic.edu 312-413-5362

RS and OFD Heidi Schlehlein hschle4@uic.edu 262-994-7511

AHS Webmaster

Heidi Schlehlein ahswebmaster@uic.edu 262-994-7511