

### Spring 2020 Undergraduate Grading Policy FAQs

Revised 04/02/2020

#### **Overview:**

As referenced in the [campus notification sent on March 29, 2020](#), undergraduate students are eligible to request the Credit/No Credit (CR/NC) grade option for courses in which they are enrolled in the Spring 2020 semester.<sup>1</sup> The deadline to submit a request for the CR/NC option is **April 29, 2020**. **Students are strongly encouraged to discuss this option with their advisor before making a final decision.** In programs with professional accreditation standards, such as Health Information Management and Nutrition, students are advised to maintain a grade in their prerequisite and required major courses.<sup>2,3</sup> Listed below are several FAQs regarding this policy change. Should you have any additional questions, please contact the AHS Office of Student Affairs at [ahsinfo@uic.edu](mailto:ahsinfo@uic.edu).

#### **Request for Credit/No Credit (CR/NC) Grade form:**

<https://registrar.uic.edu/registration/>

- ➔ Click on the "Credit/No Credit Request"
- ➔ Login with your netID and password

#### **Additional Helpful Links:**

- [Campus notification on Spring 2020 Undergraduate Grading Policy](#)
- [UIC Grading System](#)
- [Courses and Grades](#)
- [AHS Advising](#)

#### **Commonly Asked Questions & Answers:**

##### **Question: What does Credit/No Credit (CR/NC) mean?**

Answer: CR and NC are considered grade options and will be appear on the transcript in place of a standard letter grade.

**CR = Credit.** Credit is earned for the course and applies toward credit for graduation.

CR grades are not calculated into the GPA.

**NC = No Credit.** No credit is earned for the course and does not apply toward credit for graduation. NC grades are not calculated into the GPA.

##### **Question: What happens if the Credit/No Credit (CR/NC) option is requested?**

Answer: For each course requested as Credit/No Credit (CR/NC), a student will receive either a Credit - CR or No Credit - NC grade instead of a standard letter grade for courses completed in the Spring 2020 semester. Any course in which a grade of A, B, C, or D is earned will be recorded as CR. Any course in which a grade of F is earned, a NC grade will be recorded. CR grades will be counted in total earned hours toward degree. NC grades will not count in total earned hours toward degree. Neither CR nor NC grades will count in the GPA calculation. A request must be submitted individually for each course a student would like converted to the Credit/No Credit option.

**Question: How do I submit a request for the Credit/No Credit option?**

Answer: Proceed to the Registrar website at <https://registrar.uic.edu/registration/> and select the Credit / No Credit Request link.

**Question: What is the deadline to request the Credit/No Credit option?**

Answer: April 29, 2020

**Question: What is the difference between Credit/No Credit and Pass/Fail?**

Answer: Pass/Fail is not a grading option currently offered at UIC. The Credit/No Credit policy typically requires students to make this selection during the add/drop period for the semester. This timeline is being altered for the Spring 2020 semester due to the COVID-19 pandemic.

**Question: How will grades be assigned for students who DO NOT elect the Credit/No Credit option?**

Answer: Instructors will submit grades for all students enrolled in their courses at the conclusion of the spring semester. All grades of A, B, and C will be recorded on the students' record. The Registrar's Office will automatically convert all earned D grades to Credit – CR and F grades to No Credit – NR.

**Question: If I elect to take a course Credit/No Credit, can I change my mind?**

Answer: No, once you elect to take a course as Credit/No Credit, you cannot reverse the decision. Please consider this carefully. We encourage all students to discuss this option with their academic advisor prior to making a final decision.

**Question: Can I request to take a course that is graded as Satisfactory/Unsatisfactory as Credit/No Credit?**

Answer: No, reported grades of Satisfactory (S) or Unsatisfactory (U) will remain as S or U.

**Question: Can I request to take a Part of Term A course (first 8 weeks) as Credit/No Credit?**

Answer: No, Part of Term A grades were reported prior to the modification of the Spring 2020 grading policy and will not be converted.

**Question: How will my grade point average (GPA) be impacted by the new policy?**

Answer: The GPA policy has not changed – only courses with standard letter grades of A, B, C, D and F will be calculated in the grade point average. CR and NC grades are not calculated in the GPA.

**Question: If I earn a grade of CR in a course during the Spring 2020 semester, am I eligible to retake this course in a future term?**

Answer: Yes, you may elect to repeat a course in which you earned a CR grade.

**Question: If I earn a CR grade in a General Education or University Writing Requirement course, will it satisfy the requirement?**

Answer: Yes, a grade of CR earned in the Spring 2020 semester in a General Education or University Writing Requirement course will satisfy your degree requirement.

**Question: If I earn a CR grade in a major course, will it satisfy my major requirements?**

Answer: Yes, a grade of CR earned in the Spring 2020 semester in a major course will satisfy your major requirements. In programs with professional accreditation standards, such as Health Information Management and Nutrition, students are advised to maintain a grade in their prerequisite and required major courses.<sup>2,3</sup>

**Question: If I previously submitted Credit/No Credit request earlier in the semester, do I need to resubmit?**

Answer: No, previously submitted Credit/No Credit requests will still be honored.

**Question: I am in a prerequisite course that requires a C or better to move on to the next course (e.g. I am in Math 112 and plan to take MATH 180 in a future semester); can I elect to take the prerequisite course under the Credit/No Credit option?**

Answer: Yes, courses with a grade of CR taken during the Spring 2020 semester will fulfill prerequisite requirements. However, students should be aware that it is not the grade, but what is learned in the prerequisite courses that is necessary for success in subsequent course(s).

In programs with professional accreditation standards, such as Health Information Management and Nutrition, students are advised to maintain a grade in their prerequisite and required major courses.<sup>2,3</sup>

**Question: If I submitted a late drop request during spring break but now I want to finish the course, how can I cancel my late course drop request.**

Answer: If you submitted a late drop request during the extended spring break, you are eligible to have the course added back to your registration with instructor approval. Please contact the AHS Office of Student Affairs at [ahsinfo@uic.edu](mailto:ahsinfo@uic.edu) if you would like to be considered for this option.

**Question: Will electing to take a course as Credit/No Credit impact my graduation status?**

Answer: No, earned credit will apply to graduation requirements. (NOTE: Students in professional programs such as Nutrition and Health Information Management are advised to maintain a grade in their prerequisite and major courses.)<sup>2,3</sup>

**Question: If I have a pre-professional educational goal (Pre-Med, Pre-Pharmacy, etc.), can I elect to take a prerequisite as Credit/No Credit?**

Answer: At this time, we recommend that students keep a letter grade for the courses that are required for their health professions programs. Each profession and institution may have different policies on what will satisfy their prerequisite requirements.

**Question: How will this new policy impact my Financial Aid?**

Answer: If you receive financial aid, it is important that you understand how your aid will be impacted before making the decision to elect the CR/NC option.

Please contact your [Financial Aid Counselor](#) for specific questions about your financial aid. The Spring 2020 Undergraduate Grading Policy will impact Financial Aid in the ways listed below.

- Satisfactory Academic Progress (SAP) will still be assessed at the end of Spring Semester for all enrolled students.
- Courses taken as Credit/No Credit will not count in a student's cumulative GPA for SAP purpose.
- Students must still maintain a 2.0 cumulative GPA after 60 attempted credits.
- Courses recorded as No Credit will count as an attempted/not completed course in a student's overall completion rate and maximum time frame calculation.
- Students must maintain an overall completion rate of 67% to remain eligible for Financial Aid.
- Students must not have exceeded 180 attempted credits to remain eligible for Financial Aid.
- Students failing SAP at the end of Spring semester can still appeal the decision after cancellation occurs.

### **NOTES:**

<sup>1</sup> Please keep in mind that this policy revision was enacted in response to the COVID-19 pandemic. Modifications to the Credit/No Credit policy are effective for courses completed during the Spring 2020 semester only. For additional questions or guidance, please contact the AHS Office of Student Affairs at [ahsinfo@uic.edu](mailto:ahsinfo@uic.edu).

<sup>2</sup>Students interested in applying to the Nutrition Science program are encouraged to maintain a grade for their prerequisite courses. Students currently enrolled in the Nutrition Science program are encouraged to maintain a grade in their prerequisite and DPD required nutrition courses.

<sup>3</sup>Students interested in applying to the Health Information Management program are advised to maintain a grade for their prerequisite courses. Students enrolled in the Health Information Management program must earn grades of "C" or higher in their required courses or may be dismissed or need to repeat the course.