

**Executive Committee Meeting Report**

Monday, March 13<sup>th</sup>, 2017

1:30-3 pm

166 CMET

**SUMMARY AND ACTION ITEMS**

**Purpose of Meeting:**

Monthly meeting of Executive Committee.

**Summary:**

Discussion was focused on the first draft of the Strategic Plan.

**Action Items:**

EC members are to review the revisions discussed during the meeting, Goal 5 in particular, and submit comments/feedback by the next day to Jon Santanni.

Present: Bo Fernhall, Fabricio Balcazar, Anders Kottorp, Eric Swirsky, Sangeetha Madhavan, Demetra John, Phil Clifford, Michael Brown, Keenan Cutsforth, Hai Vu, Jonathan Santanni, Ollie King

Motion to approve meeting minutes from Fabricio Balcazar, seconded by Eric Swirsky, minutes approved.

**MAJOR DISCUSSION POINTS:**

**Commencement Speakers**

Tim Grover, an AHS alum and owner of Attack Athletics, has agreed to speak at Commencement 2017 without any speaking fees.

**Strategic Plan Draft**

The draft documents for the Strategic Plan have been made available to the Executive Committee prior to the meeting. Upon discussion, several revisions to the goals defined in the draft were made. The Executive Committee reviewed each goal (except goal 5) and made revisions to each. Suggestions and feedback were requested from the committee members to be submitted no later than Wednesday, March 15.

Attached is the latest version of the Strategic Plan Draft. Feedback from the department heads to follow.

## **Updates from the EC**

DHD: DHD will have 2 searches for faculty within the next 2 months. They're hoping to hire a senior-level faculty member in health-related research and a humanities open-rank faculty member.

OT: OT Scholarship of Practice Day was a great success; it was well-attended by students, staff, faculty, clinicians, and other professionals.

BHIS: the 2<sup>nd</sup> wave of PhD students are in the process of enrolling. BHIS is in the process of hiring (hopefully) two new faculty members and a new staff member.

PT: PT has their CAPTE site visit coming up and the department is preparing for that.

Staff Council: Staff Council have sent out notice and reminders about a staff event to take place at Vintage Lounge on 03/22 starting at 3 PM.

KN: the candidate interviews for a new department head are done. 4 great candidates interviewed and the process to extend an offer is being finalized. KN is also preparing for an accreditation site visit.

Keenan: BVIS will be hearing soon from Disney Imagineering about a Frank Armitage fellowship for students in the program. BHIS is also awaiting word regarding a large gift for the HI program from donors. The new AHS website is up and running and we are excited to have the "Inside AHS" function available for faculty and staff. Please encourage faculty and staff to use "Inside AHS" to post all relevant news, research, events, etc.

**Executive Committee Meeting Report**

February 16<sup>th</sup>, 2017

1:30-3 pm

166 CMET

**SUMMARY AND ACTION ITEMS**

**Purpose of Meeting:**

Monthly meeting of Executive Committee.

**Summary:**

Discussion was centered around the timeline for Faculty Awards, College meetings, and commencement.

**Action Items:**

Commencement speaker is discussed and approved by EC. Emeritus request for two faculty members are unanimously approved.

Present: Fabricio Balcazar, Bo Fernhall, Anders Kottorp, Eric Swirsky, Jon Santanni, Hai Vu, Demetra John

Motion to approve December meeting minutes made by Eric Swirsky, seconded by Fabricio Balcazar, minutes approved.

**MAJOR DISCUSSION POINTS:**

**Emeritus Request: Glenn Fujiura and Carol Gill**

Faculty are very supportive of nominations, Executive Committee supports Emeritus status for Glenn and Carol. Nominations are approved and will move onto the next stage.

**AHS Faculty Awards**

Most recently, AHS honored the recipients of the college awards at the Fall 2016 College Meeting as well as a separate luncheon with the Dean. We would like to continue having separate luncheons for award recipients. We would also like to implement a new time frame for the AHS Faculty Awards process.

Notice for nominations for 2016-2017 will be sent out this week with a proposed submission deadline of April 1<sup>st</sup>. The Executive Committee will review the nominations by the date of their scheduled April meeting, 04/13/17. Recipients will be determined and announced before the Spring College 2017 meeting in May, when the awards will officially be given out. While department heads are not prohibited from nominating, faculty are encouraged to make nominations instead to make the process more peer-oriented. Self-nominations are also allowed. Perhaps, to allow for more faculty participation in nominating, we can change the language and consider them 'applications' instead.

## **Strategic Plan Draft**

The draft for the Strategic Plan is being crafted and will be distributed soon. We want to make sure we accurately conveyed the ideas that the Executive Committee and faculty have come up with.

## **Dean's Announcements**

There was much discussion during Deans' Council regarding the immigration policy of the new administration. The immigration process will be more difficult for all international students. Visitor visas meant for tourism, in particular, will be scrutinized. Visitors are allowed to tour labs for a few days but extended stays that include working in a lab are not allowed on a visitor's visa.

For more information and assistance, please contact James Hammerschmidt, Executive Director of the Office of International Services, at [hammerje@uic.edu](mailto:hammerje@uic.edu). More contact information is available on the OIS website: <https://www.ois.uic.edu/>.

## **Commencement Speakers**

There are two commencement speakers in mind for Spring 2017: Tim Grover and Marca Bristo. Both their bios are attached. Tim, an alumnus of AHS, currently owns Attack Athletics (AA), an elite personal training company for professional, collegiate, and Olympic athletes, based in Chicago. Marca, President and CEO of Access Living, is a well-known international advocate for the rights of disabled individuals. Both potential speakers are local candidates with ties to the UIC community and its programs, which is encouraging for us to keep expenditures as low as possible.

We will approach Tim Grover with an initial request and Marca Bristo, who is also being considered for the Ruth French lectures, will be approached should Tim be unavailable. Going forward, we hope to have more potential speakers who have links to different fields within the College of Applied Health Sciences.

## **Updates from Departments:**

OT: Of the 700 applicants that applied to the MS program, to date, 41 acceptance offers have been made, including 11 to minority students. Final offers will be made by March 15.

BHIS: A faculty search narrowed 15 candidates down to 6, BHIS is hoping to hire 2 more faculty members. The PhD program is working to recruit more students, with a focus on international enrollment. Annette Valenta is celebrated for 25 years of service at the University. Olympia Kalagidis received the 2017 Teaching Scholars award. Students in the Biomedical Visualization program have been winning major campus, local, and national awards and BHIS is hoping to receive fellowship from Disney to help students further excel academically.

Demetra John: A first destination survey results for undergrads announced with very positive trends for campus and AHS as a whole. On the whole, there was about a 50% student response rate and UIC is comparable to other institutions in terms of post-grad career prospects. AHS Welcome to Alumniville event will occur on April 27<sup>th</sup> in Thompson Room C, please encourage graduating students from each department to attend. Awards are given out at the event and recipients should be there to receive it.

DHD: OPRS have been having issues with communication and expenditure policies and we expect to discuss this issue with them soon.

Meeting is adjourned.

**Executive Committee Meeting Report**

December 08, 2016

1:30-3 pm

166 CMET

**SUMMARY AND ACTION ITEMS**

**Purpose of Meeting:**

Monthly meeting of Executive Committee

**Summary:**

- Most of the meeting was devoted to discussing AHS's research agenda, updates on the drafting of the Strategic Plan, and nominations for campus awards.

**Action Items:**

- Discuss the topic of urban aging with department heads and faculty as a central theme to focus on with inter-departmental collaboration.

Present: Fabricio Balcazar, Ollie King, Deborah Davey (alternate), Keenan Cutsforth, Bo Fernhall, Anders Kottorp, Eric Swirsky, Jon Santanni, Hai Vu

Minutes from November 2016 EC meeting approved.

**MAJOR DISCUSSION POINTS:**

**Fall 2016 College Meeting**

The fall college meeting this semester will be fairly short. Presentation of Faculty Awards and updates will be the main focus. Please encourage faculty and staff to attend.

**Campus and University major faculty awards: nominations**

The Office of the Provost has sent out an email requesting nominations for UIC campus awards for 2017-2018. Though there is a lot of work involved with some of the nominations, we hope to nominate one person for every award. Please keep in mind that clinical faculty are also eligible for the AET award. The deadline for receipt of nominations is Friday, February 17th, but nomination packets should be sent to the Dean's office by late January. The Executive Committee will be reviewing the nominations. Please discuss nominations with your department head and faculty.

## **AHS's Research Agenda**

Please discuss the theme of urban aging with your colleagues as a possible focal point of research. This is something better discussed in small groups than at a large college-wide meeting. The Strategic Planning Retreat produced good but predictable ideas. What can we think about within the theme of urban aging to jumpstart more innovative, out-of-the-box thinking? Some topics brought up by faculty that we can jumpstart discussions about include: the aging population and home care, assisted living, independent home care, tele-health, and m-health initiatives. Our Urban Health Program can be a strong link to the theme of urban aging. Perhaps the college might benefit from hiring someone who can bring together the applicable research currently being done and spearhead an initiative to elevate it to the next level.

Try to think about what kind of research is currently going on in your department that would fit under the umbrella of urban aging. DHD has an aging and disability center and research on aging of caretakers of persons with disability. Caretaker stress is an emerging issue. There is an 8-1 ratio of females acting as caregivers. Joanna Abrams is doing research on communication related to caregivers in healthcare settings. What current connections do we have that can be jump started?

In the transition from silos to collaboration, perhaps a cultural change within the mentality of faculty (senior, junior faculty) is needed. It can be difficult to break out of a certain research trajectory once a faculty member is already established in that path. In fostering collaboration, a few ideas were brought up:

- Bringing focus to younger junior faculty at the associate, assistant, and clinical level
- Sending junior faculty to a retreat
- Creating a clinic and working with the hospital where faculty can have a physical location to work with each other
- Interdisciplinary clinic for people aging that uses a team approach to treating, diagnosing and prescribing.
- Hold a series of semester workshops with a realistic end goal in mind

We should also think about faculty joint appointments and how their skills and research can reach across different disciplines. How can we better utilize joint appointments at the senior level? We are not able fund a program grant for joint appointments but should focus on fostering research relationships between PIs with a history of RO1s, history or collaborations, etc.

## **Updates from the Dean**

Vice Chancellor for Research Mitra Dutta congratulated AHS on the large increase of grants that the college received. Grants awarded to AHS made up 5% of the awards on campus. Junior faculty performed particularly well and junior faculty going up for tenure have all had major grants.

## **News from Departments**

KN: no new updates.

BHIS: BVIS graduate student won a Chancellor's Graduate Research Award. Andy Boyd has been named to VCHA task force. Lois Hitchcock and Val Prater have been selected for AHIMA fellowships.

OT: Mansha Mirza awarded a 2016 AHS Interdisciplinary Pilot Grant.

PT: 900 applicants for the PT program are up for admissions consideration.

DHD: Alum with links to the Council on Disabilities started a conversation with DHD about projects and potential funding for policies related to urban aging, especially since there is increasing anxiety regarding aging and disability. DHD grad student won the Fall 2016 Chancellor's Graduate Research Award.

Advancement: Keenan will be flying out to California to visit Bob Weiss at Disney Imagineering and hopefully succeed in getting a fellowship for BVIS. A named endowment for OT is in the works.

Staff Council: staff meeting/retreat will be pushed back to January 2017.

Meeting adjourned.



**Executive Committee Meeting Report**

November 22, 2016

1:30-3 pm

166 CMET

**SUMMARY AND ACTION ITEMS**

**Purpose of Meeting:**

Monthly meeting of Executive Committee

**Summary:**

- Most of the meeting was devoted to discussing AHS's research agenda and updates on the drafting of the Strategic Plan.

**Action Items:**

- Discuss the topic of urban aging with department heads and faculty as a central theme to focus on with inter-departmental collaboration.

Present: Fabricio Balcazar, Ollie King, Deborah Davey (alternate), Keenan Cutsforth, Bo Fernhall, Anders Kottorp, Eric Swirsky, Jon Santanni, Hai Vu

Motion to approve October meeting minutes made by Eric Swirsky, seconded by Fabricio Balcazar, minutes approved.

**MAJOR DISCUSSION POINTS:**

**Strategic Plan Draft**

The Executive Committee provided updates on their progress in drafting a Strategic Plan for AHS. One team had sent in a draft focused on the three major themes that his group worked on. PT's executive committee representative discussed the progress their group made. One of the points of their draft was to look into creating a facility for collaboration based on corporate models like Google and Apple. Unfortunately, the college currently does not have the resources or space to accommodate this expenditure. Perhaps the department heads have a proposal in mind regarding this topic.

The Executive Committee agreed that the draft will be a more formalized document compiled by the Dean's office. The compilation of each group's drafts will then be open to a larger discussion in January. Following the January EC meeting, the draft will be shared with the department heads.

Optimistically, the full draft of the Strategic Plan will be completed and shared with the department heads by the end of February 2017. The Dean will present the draft to the department heads when it is ready.

One major point that was brought up by all teams was the culture of AHS. The general consensus was that the culture of AHS needs to change so as to better foster inter-professional relationships between faculty members. How can we promote a shift in the culture of AHS so as to create positive impacts on how faculty/staff/students view each other? How do we establish a sense of community among faculty and staff despite being spread out over the large urban and suburban landscape of the Chicagoland area?

One proposal is to designate an informal space for faculty to meet each other. If faculty can meet in a casual environment, akin to a coffee shop, perhaps conversations regarding their work can grow more organically than in a formal setting. While the 5<sup>th</sup> floor space at AHSB is student-focused, the 1<sup>st</sup> floor space is not utilized efficiently and might be a good option for this function. Furthermore, we can highlight the research done by faculty to encourage collaboration. Faculty are also encouraged to participate in mentor/mentee engagements outside of the college.

### **AHS's Research Agenda**

How can we leverage our strengths and bring research at AHS to another level? What can we do to generate much-needed resources? Perhaps we need senior faculty to take the lead on fostering collaboration across the college – specifically, to focus on collaboration instead of competition.

To focus on specific goals, perhaps it is better to identify the problem first and then bring it to the table. For example, aging – specifically, urban aging – is one of the biggest healthcare topics that needs to be addressed. Can we approach the topic of urban aging via mobile health/e-health? How can we effectively use technology to enhance healthcare for a rapidly aging population? What are our strengths in this area and how does it set us apart from other colleges who might also be working on the same topics? How can we use this to make an impact in people's lives?

Executive committee members will bring up the topic of urban aging with department heads/faculty and discuss how we can become experts and leaders in the field.

### **Updates from the Dean**

FLSA rules have been temporarily blocked due to a federal injunction. The proposed FLSA changes will not be implemented at this time; updates from campus HR are expected once there are more news about this issue.

### **News from Departments**

KN: Search for new department head is underway

BHIS: new visiting research faculty member has been hired; new staff member for front office to start soon; 2 BVIS students won the Abraham Lincoln Fellowships, recipients each receive a \$22,000 stipend and tuition & fee waiver.

OT: plans for entry-level OTD are in discussion; OTD to become terminal degree at some point.

PT: cardiac rehab clinic is up and running.

DHD: received \$600,000 autism grant, with \$450,000 going to the clinic, \$150,000 for evaluation, and \$80,000 for awareness campaign; DHD discussed possible investment disbursement plan for funding.

Advancement: AHS Celebrates event took place in October, turnout was good; the next issue of AHS magazine will drop in January or February 2017; DHD has a new named endowment for \$25,000 donations w/ preference for students with disabilities; lectureship announced for Carrie Sandahl.

Staff Council: departmental listservs have been updated; staff fundraising and charity fund drive at AHSB were successful in raising \$300 to be donated to the Special Olympics; staff events and funding are being discussed by council for future projects.

Administrative notes on post-election impact: It is likely that research will not be a priority of the new administration. Grant opportunities may be restricted to the new administration's priorities. AHS must be more proactive and vigilant about how the election has impacted our students.

Meeting adjourned.

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**Executive Committee Meeting Report**

October 10, 2016

1-2:30 pm

166 CMET

**SUMMARY AND ACTION ITEMS**

**Purpose of Meeting:**

Monthly meeting of Executive Committee

**Summary:**

- Most of the meeting was devoted to discussing the annual reports, the new annual report formats, feedback from the Strategic Planning Retreat, updates from the dean, and executive committee members.

**Action Items:**

- Executive committee is charged with developing a draft of the strategic plan.

Present: Fabricio Balcazar, Ollie King, Michael Brown, Philip Clifford, Bo Fernhall, Gail Fisher (alternate), Sangeetha Madhavan, Eric Swirsky, Jon Santanni, Hai Vu, Demetra John

New executive committee members: With the departure of Christina Bengal from the university, Ollie King from PT will be the new staff council representative

September meeting notes approved.

**MAJOR DISCUSSION POINTS:**

**Annual Report**

The annual report format (as seen from last year) was discussed in addition to the traditional, in-depth annual report for all departments. Everyone seems to be in agreement that the new format is cleaner and more condensed. The format was developed with external audiences in mind and provides a quick overview of the college and its strengths. It was recommended not to use a dark background for this year's report because it does not print well on black and white printers. The executive committee agreed to not include personal stories within the new annual report format; they will instead be part of AHS magazine and linked within the digital copies of the annual report.

### **Feedback Regarding Strategic Planning Retreat**

The overall feedback from the Strategic Planning Retreat was very positive. Major goals/themes emerged during the retreat. There were some questions about the retreat facilitator's performance and the rating process for the goals/themes but, overall, a lot of ideas were generated.

Some suggestions for the next retreat: keep the retreat to a half-day affair instead of a full day. Energy levels seemed to drop after lunch. There was also a lot of repetition of previously discussed ideas. Try to narrow down broad, concurrent ideas more and be more specific about how to achieve them.

### **Crafting a Strategic Plan**

Dean Fernhall has charged the executive committee with producing a draft of the strategic plan. Alternate committee members will be working with the full committee members on the draft. Upon completion of the draft, it will be sent to the department heads for suggestions and comments. A revised draft plan using feedback from the department heads will be shared with the college for comment.

The executive committee will split into 3 teams of 4. Each team will work on 3 major themes from the retreat. Information for each team is listed below:

Team A	Team B	Team C
Fabricio Balcazar, DHD (L)	Eric Swirsky, BHIS (L)	Michael Brown, KN (L)
Felecia Williams, BHIS	Ollie King, PT	Gail Fisher, OT
Maria Larson, OT	Tim Koh, KN	Deborah Davey, PT
Sangeetha Madhavan, PT	Anders Kottorp, OT	Carrie Sandahl, DHD

L – Team Lead

Optimistically, a draft will be ready by the end of the fall semester from the executive committee and a fully finalized strategic plan will be completed by the end of the spring 2017 semester.

### **Updates from the Dean**

Several new initiatives were introduced at Deans Council. These included creating a campus mentoring program to help associate professors move to full professor and creating a post-doc program in the VCR office. Because of the 39% cash escrow and budget uncertainty the deans were not supportive of these programs at this time since the resources to pay for them would come from the colleges.

The new FLSA rules going into effect this December may require a minimum salary for post-docs and grad assistants in order to avoid paying them overtime. New minimum salary to avoid overtime is ~\$47K. What constitutes overtime activities must be defined. Graduate assistants doing non-administrative work will most likely be exempt from the new FLSA rules. The University is still developing policies about how new FLSA rules will be implemented.

## **News from Departments**

KN: Search for new department head is underway

BHIS: department is experiencing need for front office staff after staff departures; currently the department has 609 students enrolled. The department head is working on developing ways to help clinical faculty with promotions.

OT: Two OT alumni are recipients of AHS alumni award. Awards will be presented at AHS Celebrates, taking place on October 20<sup>th</sup>.

PT: No news

DHD: DHD received official approval from IBHE for undergrad BS in disability studies; a few new grants were awarded; DHD is focusing on new ways to promote and advertise new and existing programs.

Research: Pilot grant deadlines were announced; Research Day will take place on November 16<sup>th</sup>; two new faculty mentoring workshops will take place in late October and early November.

Staff Council: staff are discussing ways to efficiently update departmental listservs; they hope to have surveys sent out to staff to see what their administrative needs are and how they can be addressed.

Meeting adjourned.

**Executive Committee Meeting Report**

September 07 2016

1:30-3 pm

166 CMET

**SUMMARY AND ACTION ITEMS**

**Purpose of Meeting:**

Monthly meeting of Executive Committee

**Summary:**

- Most of the meeting was devoted to discuss important upcoming events for the college, Strategic Planning Retreat 2016, AHS's research agenda, and nominations for clinical faculty to college P&T Committee
- New executive committee members introduced

**Action Items:**

Dean asked EC members to take conversation boosting AHS research to their colleagues in the departments.

Present: Fabricio Balcazar; Christina Bengal; Michael Brown; Philip Clifford; Bo Fernhall; Gail Fisher; Sangeetha Madhavan; Eric Swirsky; Jon Santanni; Hai Vu

New executive committee members: Fabricio Balcazar (DHD), Christina Bengal (interim chair for staff council), Sangeetha Madhavan (PT), Anders Kottorp (Gail Fisher attending as alternate for OT)

May meeting notes approved.

**MAJOR DISCUSSION POINTS:**

**2016 AHS faculty award recipients**

We will not be holding the award event during AHS Celebrates; winners will most likely be recognized at a luncheon and the fall college meeting.

**Chic Thompson and Strategic Planning Retreat**

Please remind everyone to attend Chic Thompson's seminar on September 15<sup>th</sup>, 2016. This will be a good lead-in to the college Strategic Planning Retreat to take place September 30<sup>th</sup>, at the Italian American Sports Hall of Fame.

## **P&T Committee**

Two candidates and two alternates have been nominated to college P&T Committee following changes to AHS bylaws to include clinical faculty:

Candidates: Liz Peterson (OT), Jane Marone (KN)

Alternates: Karen Patena (BHIS), Carol Courtney (PT)

Motion to approve made by Eric Swirsky; seconded by Sangeetha Madhavan

## **AHS Research Agenda**

How do we take research to new levels, especially to kick start funding? While the number of grants available have been reduced, the number of grants that faculty have submitted as PI have dropped roughly 20%. Can we look to K12 grants, training grants, and other program grants as more substantial resources? There has been an observed cluster around the technology shift in health care for training grants and junior faculty may benefit from having leadership roles in technology-based health care collaborations.

Program grants require someone with R0-1 and history of working with collaborators. Can we recruit someone to lead effort? Person recruited could lead junior faculty.

Awards have been going to areas related to keeping people healthy. UIC has had success with CCTS, population studies, precision medicine. Jerry Krishnan from COM has great record of bringing people from around UIC together to apply for successful grant applications.

How do we market and promote AHS in public and popular media? One example is to couple employment with nonviolence prevention for grant research. However, there is a lack of expertise for this at the college and perhaps we can discuss a collaboration with another program, like Jane Addams' social work program or the College of Education, to create this enterprise.

While pilot funding for inter-disciplinary research can be explored, they have very specific time frames and we need to be ready to work within those time frames.

We can explore more initiatives to get faculty together and talking across different disciplines (UIC Dialogue Initiative), like AHS Research Day. Perhaps we can invite faculty from other colleges to attend research day to promote cross-college collaborations.

## **News from Departments**

KN: Search for new department head is still in progress.

BHIS: BHIS has a new department head, Tony Faiola.

OT: moving toward entry level OTD from masters. Will require a lot work. No date set for change.

PT: Five new interdisciplinary faculty members have been hired. New cardiac clinic is open.



DHD: Accepted 6 new PhD students. Strong undergrad enrollment. Major starting next fall. Professor Glen Fujira retired this summer.

Staff Council: Staff will send out surveys to gauge training and interests in staff affairs.

Research: CCTS grant funded for UIC.

Academic and Student Affairs: New CCS grant is funded. New faculty mentoring program for junior faculty underway.

Motion to adjourn made by Gail Fisher; seconded by Eric Swirsky. Motion approved.