

ACADEMIC DISMISSAL APPEAL PETITION FORM (for AHS undergraduate students):

Appeal Guidelines:

- Complete this form.
- Submit a typed and signed letter, clearly describing the circumstances which prevented you from meeting the conditions of your probation. Be sure to include information on:
 - any F, W, or IN grades.
 - the factors that contributed to you not meeting the conditions of your probation
 - have these factors been resolved? provide details.
- Provide documentation supporting your extenuating circumstance(s) (for example – doctor’s documentation of serious medical condition, documents to support personal crisis)
- If a professional is providing a letter of support, it must be signed, dated and on letterhead with contact information.
- Attach this petition form to your appeal letter along with any supporting documentation.
- Appeals received after the deadline date indicated in your dismissal letter will not be considered.
- **Submit your appeal to the College of Applied Health Sciences, Office of the Dean, Student Affairs (mailcode 528), Room 560, 1919 W. Taylor, Chicago, IL 60612. (Fax: 312-355-2525 or email: eileend2@uic.edu)**

First Name	Last Name	Student UIN
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Mailing Address	City	State	Zip
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UIC e-mail address	Contact Phone Number (day / evening)
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Major / Program	Term for which you are petitioning
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Student Signature	Date
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What is your expected term of graduation? _____

Questions about this form or the appeal process? Call the AHS College Student Affairs office at 312-996-2078.