ACADEMIC DISMISSAL APPEAL PETITION FORM (for AHS undergraduate students):

Appeal Guidelines:
- Complete this form.
- Submit a typed and signed letter, clearly describing the circumstances which prevented you from meeting the conditions of your probation. Be sure to include information on:
  - any F, W, or IN grades.
  - the factors that contributed to you not meeting the conditions of your probation
  - have these factors been resolved? provide details.
- Provide documentation supporting your extenuating circumstance(s) (for example – doctor’s documentation of serious medical condition, documents to support personal crisis)
- If a professional is providing a letter of support, it must be signed, dated and on letterhead with contact information.
- Attach this petition form to your appeal letter along with any supporting documentation.
- Appeals received after the deadline date indicated in your dismissal letter will not be considered.
- Submit your appeal to the College of Applied Health Sciences, Office of the Dean, Student Affairs (mailcode 528), Room 560, 1919 W. Taylor, Chicago, IL 60612. (Fax: 312-355-2525 or email: eileend2@uic.edu)

First Name                                 Last Name                                       Student UIN

Mailing Address     City                  State  Zip

UIC e-mail address            Contact Phone Number (day / evening)

Major / Program        Term for which you are petitioning

Student Signature       Date

What is your expected term of graduation?  ___________________________________________________________________

Questions about this form or the appeal process?   Call the AHS College Student Affairs office at 312-996-2078.